

TRAINING MODULE FOR GRAM PANCHAYAT TRAINING



LEARNING LAB FOR LOCAL GOVERNMENT
SETU Abhiyan
45-B, Gate no-2, new bankers Colony,
Neer Jubilee Ground,
Bhuj (Kutch), Gujarat
SETU Abhiyan mail id:-setuabhiyan@gmail.com

Module 1
Democracy and Citizenship
Total Days:- 2

Module 1:- Democracy and Citizenship					
Day-1					
Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1		1-Introduction to the program	10:00 AM to 10:30 AM		
2	Embassy of Indian Constitution and Democracy by the Citizen	2- Introduction within the group as an LG member and Understanding motivation of the participants from the training	10:30 AM to 11:15 AM	SETU team	Make pair and ask them to introduce themselves as how do they feel to be a member of LG; do they feel like a leader -in pairs In pair, talk about their expectations. This can be clustered.
3		3-Overview of the 3/4 training module	11:15 AM to 11:45 AM	SETU	Power point presentation
4		4-History of the Republic of India (Overview before democracy india and south Gujarat region)	11:45 AM to 12:15 PM	VV	By lecture and question-Answer by Participants, Discussed on local region situation before democracy
5		5-Overview of Indian constitution preparation and provision for the citizen under constitution	12:15 PM to 01:30 PM	VV	By lecture and question-Answer by Participants
		Lunch Break	01:30 PM to 02:40 PM		
		6- Democracy and inclusion of citizenship	02:40 PM to 03:40 PM	VV	
		Tea Break	03:40 PM to 04:00 PM		
6		7- Introducing Decentralization - the concept and the Federal System in India (from bottom to top, at Central as well as at State level and district level) example of other country China, America)	04:00 PM to 05:30 PM	VV	Role play on characters in the Local Government system; Presentation on the concept and why is it important ; prsn of a slide on federal structure in Gujarati

Module 1:- Democracy and Citizenship					
Day-2					
Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1		1- Recap of last day	10:00 AM to 10:30 AM		
2	PRIs/Local Governance system to insure citizenship	2-Democracy and local democracy – the story of the 73rd amendment	10:30 AM to 12:30 PM	VV	Power point presentation , question-Answer Exercise in 4 groups: Difference between <i>lokshahi</i> and other systems of decision making; building concept and its importance; questionnaire on at what level decisions are taken - at local, state or central level (questionnaire developed)
3		3-How Panchayat works at Village level	12:30 PM to 01:30 PM	Manish	exercise in 4/5 Panchayat members in one group (Total 5 Group)
		Lunch Break	01:30 PM to 02:40 PM		
4		4-Presentation on Group exercise by participants	02:40 PM to 03:40 PM	VV	5Group Presentation, Question-Answer
		Tea Break	03:40 PM to 04:00 PM		
5		5-Citizen rights and responsibilities as per Indian constitution (example of other country China, America)	04:00 PM to 05:00 PM	VV	Discussed on local village level example to understand Citizen rights
6		6- Responsibilities of Panchayat to insure citizen rights and entitlements	04:40 PM to 05:40 PM	Manish and VV	

Expected outcome Knowledge based:-

1. Learners will be able to understand Importance of Decentralization
2. Decentralisation and its principles and how the same has been woven in the constitution and in spirit in the states of India
3. Learners will be able to understand the constitution provision of Panchayat and what is the responsibilities to insure citizen rights as a local government based on Indian constitution.
4. Learners will be able to understand how different of Indian constitution from other country.

Expected outcome skills based:-

Module 2
Governance and ACT
Total Days:- 2

Module 2:- Governance and Act Day-1					
Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1	Understanding of Governance	1-Recap of Last module	10:00 AM to 10:30 AM		Presentation by Participant
2		2-What is Governance	10:30 AM to 11:15 AM	VV	Power point presentation with local level example
3		3-What is Good Governance and Development Activities	11:15 AM to 12:15 PM	VV	Power point presentation with local level example
4		4-What is the Traditional Governance	12:15 PM to 01:00 PM	VV	Power point presentation with local level example (Specialy in PESA region trditional governance)
		Lunch Break	01:00 PM to 02:00 PM		
5	Functions and Functionaries of Panchayat	Provision under 73 rd Amendment to insure Good Governance	02:00 PM to 02:45 PM	VV	Power point presentation, Question-Answer
6		develop understanding on roles & functions of Gram Panchayat based on Gujarat Panchayat Act;	02:45 PM to 03:45 PM	Lataben	Card game with 2 Group
		Tea Break	03:45 PM to 04:00 PM		
7		Develop understanding of standing committee of Panchayat (SJC, Water...)	04:00 PM to 05:00 PM	VV	Power point presentation, situation analysis
8		Perspective building on sustainable development, gender and equity	05:00 PM to 06:00 PM	Lataben and VV	situation analysis

Module 2:- Governance and Act Day-2					
Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1	ACTs are nurturing the governance	1-Recap of Last day	10:00 AM to 10:30 AM	Ganibhai	Presentation by Participant
2		2- Constitutional provision for the PESA	10:30 AM to 11:30 AM	Amitabhsing	Power point presentation
3		3- Constitutional provision for the FRA	11:30 AM to 12:30 PM	Amitabhsing	Power point presentation
4		4- Constitutional provision for the NREGA	12:30 PM to 01:30 PM	Amitabhsing	Power point presentation
		Lunch	01:30 PM to 02:40 PM		
5		5-Characteristics of planning as per provision of Gujarat Panchayat Act and PESA act	02:40 PM to 03:15 PM	Manish	Power point presentation
		Tae Break	03:15 PM to 03:30 PM		
6		6-What is GPDP (Characteristics of GPDP)	02:45 PM to 03:45 PM	Manish	Power point presentation
7		7-Sector of holistic planning and special purpose planning as per SDG	03:45 PM to 04:30 PM	Manish	Power point presentation
8		8-Budget making process as per Gujarat Panchayat ACT	04:30 PM to 05:15 PM	Manish	
9		9- home work instructions	05:15 PM to 05:45 PM	Manish	

Expected outcome Knowledge based:-

1. Learners will be able to diffrence of Governance word and in their work this word will actually be seen in the sense
2. Learners will be able to understand role and functions of panchayat as per Gujarat Panchayat ACT provision.
3. Built understanding of gender issue inclusion of social justice
4. Learners will able to different types of ACT and planning provision for the Panchayat
5. Prospective built for Holistic planning manners

Expected outcome skills based:-

1. Practical exercise for the planning

Module 3
Function of local government
Total Days:- 2

Module 3:- Function of Local Government**Day-1**

Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1	Holistic Planning and Financial Resources	1-Recap of Last Module	10:00 AM to 10:30 AM		Presentation by Participants
2		2-Presentation on Homework	10:30 AM to 12:30 PM	Manish	Presentation by Participants
3		3-Presentation of Kunariya Panchayat based on planning process and implementation of project	12:30 PM to 01:00 PM	Sureshbhai Chhanga	Discussion and Presentation
4		4-How to Linked with financial resources for the development work	01:00 PM to 01:45 PM	Sureshbhai Chhanga	Discussion and question answer
		Lunch Break	01:45 PM to 02:00 PM		
5		5-Discussion on Panchayat Function	02:00 PM to 03:30 PM	Sureshbhai Chhanga and other Panchayat secretary	Discussion and question answer
		Tea Break	03:30 PM to 03:45 PM		
6	Administration of Panchayat	6-Understand of Panchayat Administrative work (Register, Meeting, Gramsabha...)	03:45 PM to 05:30 PM	Sureshbhai Chhanga and other Panchayat secretary	Discussion and question answer

Module 3:- Function of Local Government					
Day-2					
Sr. No	Course	Session	No of Hours / Time	Facilitators/ Name	Process/ training method
1	Function of three tier Panchayati raj system for resources and inter linkages	1-Recap of Last day	10:00 AM to 10:30 AM	Ganibhai	Presentation by Participants
2		2- Three tier Panchayati raj system and its function	10:30 AM to 12:00 PM	Ganibhai/ Manish	Power point
3		3-Understanding of District Planning committee, Taluka planning committee and its function	12:00 PM to 01:15 PM	TDO/ District Planning Officer	Presentation by Officer
4		4-Question and Answers	01:15 PM to 01:45 PM	TDO/ District Planning Officer	Question and Answers
		Lunch Break	01:45 PM to 02:30 PM		
5		5- Fund flow mechanism for 3 tire Panchayati raj system	02:30 PM to 04:00 PM	TDO/ District Planning Officer	Presentation by Officer
6		6- Role of line department for the grassroot development	04:00 PM to 05:00 PM	TDO/ District Planning Officer	Presentation by Officer
7		7- Training feedback and evaluation of participant	05:00 PM to 05:45 PM	SETU Team	

Expected outcome Knowledge based:-

1. Learners will be able to understand day to day functions and duties of elected members
- 2.

Expected outcome skills based:-

2. value added for the holistic planning